

# EC-08\_28\_2021 August Executive Council Meeting Minutes (O)

## Meeting details

<b>Meeting</b>	August Executive Council Meeting (2)
<b>Date &amp; Time</b>	28 Aug 2021
<b>Location</b>	Microsoft Teams


## Meeting materials

N/A

## Attendance

- @ Keith Andre Baybayon (Present)
- @ Jazzlyn Abbott (Absent)
- @ Aisha Mahmoud (Present)
- @ Sydney Yott (Present)
- @ Declan Amaral (Present)
- @ Lily Graydon (Present)
- @ Stephanie De Castro (Present)
- @ Harini Satheeskumar (Present)
- @ Charles Chen (Present)
- @ Adam Morgenstern (Absent)
- @ AmaturRaheem Salam-Alada (Absent)
- @ Shivohum Nar (Present)
- @ Annika Dela Torre (Present)

## Agenda


Agenda Item	Presenter	Notes
Call to Order	@ Annika Dela Torre	The meeting was called to order at 11:17.
Approval of Agenda	@ Annika Dela Torre	 <b>Be it resolved that</b> the Executive Council approve the agenda for the August, 2021 meeting. (M: @ Sydney Yott ; S: @ Declan Amaral )

CEO Address	@ Annika Dela Torre	<ul style="list-style-type: none"> <li>• A. Dela Torre will distribute feedback form for Exec Transitional weekend</li> <li>• A. Dela Torre emphasized the importance of communication when the school year starts</li> <li>• A. Dela Torre talked about the abundance mindset</li> <li>• A. Dela Torre shared BOD elections results</li> <li>• BOD is looking to increase the Board, looking for new members <ul style="list-style-type: none"> <li>• 3 new directors</li> <li>• New treasurer</li> </ul> </li> <li>• A. Dela Torre will keep everyone updated regarding co-working space and whether exec meetings will be in-person</li> <li>• Menstrual Hygiene Handbook will be redesigned: <ul style="list-style-type: none"> <li>• To follow OSTA's design guidelines</li> <li>• To make more gender neutral</li> <li>• New title</li> </ul> </li> <li>• BOD is looking into external mental health supports <ul style="list-style-type: none"> <li>• Called Dialogue</li> <li>• Initial trial period with Exec</li> </ul> </li> </ul>
Presidential Address	@ Keith Andre Baybayon	<ul style="list-style-type: none"> <li>• K. Baybayon thanked A. Dela Torre for her work with the Transitional Exec weekend</li> <li>• K. Baybayon thanked L. Graydon for her leadership with the Summary Document</li> <li>• <b>K. Baybayon will follow-up with Wize</b></li> <li>• S. Nar suggested further discussions with Wize and Exec to determine Exec's goals with Wize</li> <li>• K. Baybayon discussed work with MOE</li> <li>• K. Baybayon discussed future and past meetings with various people</li> <li>• K. Baybayon discussed his plans to schedule calls with each BOD member</li> <li>• K. Baybayon talked about building relationships with Catholic School Boards before tackling certain issues</li> </ul>
Working Group Change Update	@ Annika Dela Torre	<ul style="list-style-type: none"> <li>• A. Dela Torre reminded everyone of the working group change from the last Exec meeting</li> <li>• A. Dela Torre informed everyone of a co-chair's resignation and who will fill in the vacancy</li> </ul>
Governance Committee: Exec Representatives	@ Annika Dela Torre	<ul style="list-style-type: none"> <li>• K. Baybayon and L. Graydon will be the Exec representatives for the Governance Committee</li> </ul>
Creating & Submitting a Budget	@ Shivohum Nar	<ul style="list-style-type: none"> <li>• S. Nar gave an overview on budgets</li> <li>• IF Not in budget: <ul style="list-style-type: none"> <li>• File an expense request</li> </ul> </li> <li>• IF In budget: <ul style="list-style-type: none"> <li>• Log a discretionary expense</li> </ul> </li> <li>• Alex MacDonald offered to walk any Exec members through the budget process</li> </ul>
Student Calls to Action* Project	@ Keith Andre Baybayon	<ul style="list-style-type: none"> <li>• K. Baybayon gave an overview of the project timeline</li> <li>• Summary document will be called The Student Blueprint</li> <li>• L. Graydon is writing out the calls to action</li> <li>• <b>L. Graydon needs the Student Trustee recommendations to be written out on Confluence</b></li> <li>• Invite WG Co-Chairs to drop-in feedback sessions</li> <li>• <b>K. Baybayon and L. Graydon will reach out to Equity and Inclusion WG Co-Chairs regarding overlap with The Student Blueprint</b></li> </ul>
OSTA Newsroom & Newsletter	@ Stephanie De Castro	<ul style="list-style-type: none"> <li>• S. De Castro outlined The Echo newsletter</li> <li>• S. De Castro invited Exec members to share ideas for things to include in the OSTA Newsroom</li> </ul>

<p>Coordinator and Board Council Updates</p>		<ul style="list-style-type: none"> <li>• <b>Public Affairs</b> <ul style="list-style-type: none"> <li>• Worked with Arjun to set up social media accounts and passwords</li> <li>• Work on two press statements: Back to School Reopening Plan Document, Vaccination Disclosure Policies</li> <li>• Publicized BoD position openings</li> <li>• Worked on Vaccination Campaign Research</li> <li>• Started working on the Newsroom and Newsletter</li> <li>• Attended a meeting with MPP Marit Stiles to discuss VoV</li> <li>• Attended a meeting with Youth Voices of Ontario regarding potential collaborations</li> <li>• Attended a meeting with Kindspace regarding VoV</li> <li>• Released a back-to-school question forum via Instagram stories</li> </ul> </li> <li>• <b>Operations</b> <ul style="list-style-type: none"> <li>• Working with A. Dela Torre, A. Qayum, and Finance to plan Working Group Co-Chair Transitional Conference</li> <li>• Provide guidance to WG Co-Chairs as they begin their terms</li> </ul> </li> <li>• <b>Policy</b></li> <li>• <b>Media Design</b></li> <li>• <b>Outreach</b> <ul style="list-style-type: none"> <li>• Released Outreach Campaign Awareness Posts</li> <li>• Worked with outgoing to review partners and plan school board outreach for this year</li> <li>• Planned a student trustee intro video with Youth Voices of Ontario</li> <li>• Managed partnership with PAC</li> </ul> </li> <li>• <b>Professional Development</b></li> <li>• <b>Catholic Board Council</b></li> <li>• <b>Public Board Council</b> <ul style="list-style-type: none"> <li>• First PBC Cabinet Meeting took place on August 17th <ul style="list-style-type: none"> <li>• Priorities for the year are strong internal communication, as well as strong lines of communication between regional representatives and the student trustees in their respective regions</li> <li>• Student Success document- main PBC initiative for the year. The focus is on breaking down preconceived notions surrounding academic success, and the unique barriers that students face to achieving success</li> <li>• This document is a possible continuation to the "PBC Student Voice Series"</li> <li>• Main meeting action item was for regional reps to create up to date lists of the student trustees in their region, and to reach out to introduce themselves</li> </ul> </li> <li>• Set up a meeting with the communications officer and secretary to discuss key responsibilities in the role</li> <li>• Through communication with OPSBA, provided feedback on their election platform</li> <li>• Jazzlyn met with Jennifer McIntyre, Director of Policy at OPSBA to discuss pursuing a report in collaboration with the Public Board Council on how to best utilize student trustees in school boards</li> <li>• Elections Canada Student Vote Program- possible collaboration with OSTA</li> </ul> </li> </ul>
<p>Review of Actions, Decisions, and Next Steps</p>	<p>@ Charles Chen</p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> @ Keith Andre Baybayon will follow-up with Wize regarding potential meeting</li> <li><input type="checkbox"/> @ Lily Graydon needs the Student Trustee recommendations to be written out on Confluence</li> <li><input checked="" type="checkbox"/> @ Keith Andre Baybayon and @ Lily Graydon will reach out to Equity and Inclusion WG Co-Chairs regarding overlap with The Student Blueprint</li> <li><input checked="" type="checkbox"/> @ Keith Andre Baybayon and @ Declan Amaral will make slides for the Student Trustee Orientation</li> <li><input checked="" type="checkbox"/> Exec members should send budget to @ Annika Dela Torre</li> </ul>

Motion to Adjourn

@ Annika Dela Torre

 **Be it resolved that** the Executive Council adjourn the August, 2021 Executive Council meeting at 13:52. (M: @ Declan Amaral ; S: @ Stephanie De Castro )