EC-08_07_2021 August Executive Council Meeting Minutes (O)

Meeting details

Meeting	August Executive Council Meeting
Date & Time	07 Aug 2021 11:00am-6:00pm
Location	Microsoft Teams

Meeting materials

A Student's Guid... Anti-Racism.pdf

OSTA-AECO Equit...up Proposal.pdf

Attendance

@ Keith Andre Baybayon (Present)

@ Jazzlyn Abbott (Absent)

@ Aisha Mahmoud (Present)

@ Sydney Yott (Absent)

@ Declan Amaral (Present)

@ Lily Graydon (Present)

@ Stephanie De Castro (Present)

@ Harini Satheeskumar (Present)

@ Charles Chen (Present)

@ Adam Morgenstern (Present)

@ AmaturRaheem Salam-Alada (Present)

@ Shivohum Nar (Present)

@ Annika Dela Torre (Present)

Agenda

Agenda Item	Presenter	Notes
Call to Order	@ Annika Dela Torre	The meeting was called to order at 11:02.
Approval of Agenda	@ Annika Dela Torre	🢒 **Be it resolved that** the Executive Council approve the agenda for the August, 2021 meeting. (M: @ Keith Andre Baybayon ; S: @ Declan Amaral)
CEO Address	@ Annika Dela Torre	A. Dela Torre congratulated everyone on their roles - All executive council members are now officially in their roles A. Dela Torre talked about how everyone is an expert on: - Student needs - Your executive portfolio - If you don't feel that way, ask questions and learn more
Presidential Address	@ Keith Andre Baybayon	K. Baybayon acknowledged the unique situation of this year K. Baybayon talked about looking forward to all the Student Trustees' work
Welcome & Exec Meeting Overview	@ Annika Dela Torre	- In-person meetings will start at 10/11 am - Meetings will typically be on Saturday - Agendas will be distributed at least 1 week in advance - Absences to exec meetings should be notified at least 3 days in advance - Anyone can present a motion - Let A. Dela Torre know in advance - Conversations in meetings will be confidential - August 28 executive council meeting will be online - Summary of previous year's work: - Completely online conferences & PD - Implemented the Environmental Sustainability WG & OSVA - Released SRAC (Student Representation Across Canada) report - Released Volume of our Voices A. Dela Torre recommended reading SRAC & VoV - Worked with student associations and community partners

Media & Communications Training	@ Annika Dela Torre	- Email communications: - OSTA-related communication must be done with OSTA email A. Dela Torre went over "To", "CC", "BCC", Subject line, Sensitivity label, and Importance setting - Each email you send must have an email signature - If you don't have an email signature, copy your outgoing's email signature and change the information - Use personal phone number in email signature A. Dela Torre went over email scheduling A. Dela Torre went over guidelines for composing emails - Rules: - No external emails past 7 pm - Always use your email signature - Social media: - Guidelines: - Identify yourself - You must clarify you are not speaking or posting on behalf of OSTA-AECO - You are personally responsible for content you post online - Treat documents as internal unless otherwise approved by the communications team - Don't comment on negative OSTA-AECO comments - Twitter: - Likes are essentially retweets - Ensure retweets are not seen as endorsements (use Twitter bio) - Instagram: - Be mindful of who you follow - Have a public account OR have a private account and accept all follow requests from students - Facebook: - Restrict timeline posts - Review your privacy settings - Don't click random links on Facebook or Messenger - Common Messenger "hack": message that says something like "this photo looks like you" with a link A. Dela Torre reviewed the various social media platforms and how they fit within the role

Executive Council Vision Planning	@ Keith Andre Baybayon	- Summary documents - Summarize the past 4 publications - Signifies the need for the policy recommendations to be passed - Timeline: - August-October: work on draft - November-December: feedback from partners - Get feedback at FGM from GA - New year: publish document - Split exec into different groups K. Baybayon will work with L. Graydon to create a more detailed plan and timeline - School board governance: Student Trustees K. Baybayon wants to push for Student Trustees to be able to move and second motions K. Baybayon also wants to possibly push for greater pay K. Baybayon will meet with past OSTA-AECO presidents in order to learn more about the process - Will probably pursue this initiative in the new year, after the summary document - Discussions for curriculum reform - Sex education, black and Indigenous history, 2SLGBTQ+ - Start up conversations with the Ministry of Education - Set up roundtables with various departments - Will take time, probably will not happen this year - Build up momentum for future years A. Mahmoud talked about the need for diverse perspectives in STEM courses L. Graydon mentioned the treatment of female students in STEM courses - Period poverty K. Baybayon wants to work with organizations that are fighting for menstrual equity K. Baybayon mentioned how board councils are also planning similar initiatives in menstrual equity, offered help to board councils D. Amaral discussed the 3 pillars of the Catholic Board Council A. Mahmoud discussed the focuses of the Public Board Council
OSTA Awareness & Engagement	@ Harini Satheeskumar	H. Satheeskumar discussed the goals of the OSTA awareness campaign H. Satheeskumar discussed the head, heart, and hand approach to public outreach and awareness - Goal: reach students that are not already involved in student leadership - Send a blast email to all secondary students - Will redirect to OSTA social media - Afterwards, pursue a very thorough social media campaign H. Satheeskumar will reach out to S. De Castro and A. Morgenstern about next steps for the outreach plan
Anti-Racism Handbook for Students (Advocacy Working Group)	@ Declan Amaral	D. Amaral introduced the executive council to the handbook - Timeline: - Design it and have it published by the start of the 2021-22 school year - Members of the executive council congratulated the Advocacy Working Group on their work with the handbook
Working Group Change Proposal	@ Annika Dela Torre	D. Amaral, former Advocacy WG Co-Chair, supports changing Advocacy to Equity and Inclusion Whereas the current name and definition of the "Advocacy Working Group" does not accurately represent the goals of the working group ⑂ Therefore, be it resolved, THAT the executive council accept the proposed change to the name and definition of the current advocacy working group to "Equity and Inclusion Working Group" M: @ Declan Amaral S: @ Keith Andre Baybayon Motion passed unanimously

Partner Review	@ Annika Dela Torre	- Fours groups for categorizing partners: - Education-Related Government Organizations - Works with President, PBC & CBC President - Fellow Stakeholders in Education - Trustee Associations - PBC & CBC President, Vice President - Student Trustees - French Relations WG - PD Coordinator - Outreach Coordinator - OPHEA, SMHO, PFE - Operations Coordinator - Policy Coordinator - Community Organizations - Student-Led - e.g. Toronto Youth Cabinet, Ontario Undergraduate Student Alliance - Community-Based - e.g. Development & Peace, Kind Space - Miscellaneous "Partnerships" - Ontario School Board Contacts - PD Coordinator - Outreach Coordinator - Media Contacts - e.g. Toronto Star, Sympatico, The Globe and Mail - Public Affairs Coordinator - External Meeting Forms - Notes, accountability - Documentation for portfolios switches, future years - Review of decisions, action items - Do them as you're in your meeting A. Dela Torre showed how to create an external meeting form
Financial & Expense Policies	@ Shivohum Nar	S. Nar talked about expense forms for transitionals - In response to questions, S. Nar clarified that hotel costs are covered by OSTA-AECO
Coordinator and Board Council Updates		⑂ THAT the Coordinator and Board Council updates be deferred to August 28, 2021 Executive Council meeting M: @ Aisha Mahmoud S: @ Lily Graydon Motion passed unanimously
Review of Actions, Decisions, and Next Steps	@ Charles Chen	☑ @ Keith Andre Baybayon will work with @ Lily Graydon to create a more detailed plan and timeline for the summary documents and split exec into groups ☑ @ Keith Andre Baybayon will meet with past OSTA-AECO presidents in order to learn more about the process of allowing Student Trustees to move and second motions and increase pay ☑ @ Harini Satheeskumar will reach out to @ Stephanie De Castro and @ Adam Morgenstern about next steps for the OSTA outreach plan ☑ @ Annika Dela Torre will notify Advocacy WG Co-Chairs via email of the motion to change the Advocacy WG to the Equity and Inclusion WG
Motion to Adjourn	@ Annika Dela Torre	⑂ **Be it resolved that** the Executive Council adjourn the August, 2021 Executive Council meeting at 14:44. (M: @ Aisha Mahmoud ; S: @ Harini Satheeskumar)

Action items

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